



Small Business Industry Day Teleconference

City of New Orleans

August 10, 2020



*Text Questions throughout the
presentation to 504.314.6739!*

Mayor LaToya Cantrell

City of New Orleans

Ramsey Green

Deputy CAO for Infrastructure



Safety Guidelines for Contractors During COVID-19



Single point of entry into the jobsite and check-in/check-out of all workers.

Temperature scan upon entry and anyone exhibiting signs of illness not allowed on site.

Thorough daily cleaning of work areas. Wipe down of surfaces and frequently touched items.

Handwashing stations provided with mandated proper handwashing at intervals throughout the day.

No interactions with more than 10 people and maintaining at least 6 feet space between workers.

Educational literature posted in multiple languages, along with daily training on appropriate conduct.

Immediate reporting of any cases of known COVID-19.

All progress meetings will continue as virtual meetings.



Agenda



Text Questions throughout the presentation to 504.314.6739!

- Welcome from LaToya Cantrell, Mayor, City of New Orleans
- Welcome from Ramsey Green, Deputy CAO for Infrastructure & Chief Resilience Officer
- Teleconference / Agenda Overview, Sarah Porteous, Director of Special Projects & Strategic Engagement
- Program Overview & Project / RFPs Scheduled - Joe Threat, Project Delivery Unit Manager
- Upcoming Building Projects – Vincent A. Smith, Director of Capital Projects
- Upcoming Road Work - Keith LaGrange, Director of Public Works
- Upcoming HMGP & NDR Projects, Mary Kincaid, Program Manager, Green Infrastructure & Sustainability
- Workforce Development, Ellen Lee, Director of Community & Economic Development
- Supplier Diversity – Natasha Ramsey, Supplier Diversity
- BRASS and Procurement Updates – Julien Meyer, Chief Procurement Officer
- Question and Answer Session

Joe Threat

Manager, Project Delivery Unit



Purpose



Text Questions throughout the presentation to 504.314.6739!

- Partner with Business Community to support spending of estimated ~**\$1.4B** in Federal funding:
 - ✓ \$1.2B FEMA
 - ✓ \$87M HMGP
 - ✓ \$91M HUD Gentilly Resilience District
- Provide all businesses a “Fair Shake”
- Provide opportunities for DBEs and Small Businesses in the **\$20K** to **\$5M** Threshold to bid as prime contractors
- “Industry Day” events will continue quarterly to provide regular project updates and transparency (Webinars during COVID-19 response)
- Improve Vendor Relationships and Contract Support to continue working
- Updates on BRASS



Projects/RFPs Scheduled

- **Staff Augmentation:** Various tasks supporting Federal Grant program and other City of New Orleans support.
 - ✓ Awarded in July 2020 to GCR
 - ✓ Contract Negotiations Under way
- Renovations to 9th and 10th Floor VA Building.
Construction value \$3-6M.
 - ✓ Finalizing Design, to be advertised for construction in winter 2020
- **Infrastructure Group:**
 - ✓ Design RFQ currently advertised to support the new bond program and other work for the next 5 years
 - ✓ Stormwater Management and Design Pool will soon be advertised to support green infrastructure improvements

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Projects/RFPs Scheduled

- **Emergency Management Support (NOHSEP)**
Various amounts \$5M and below - TBD
Hazard Mitigation and Disaster Resilience
(PDU – Sustainable Infrastructure) Several
Green Infrastructure, design, landscaping and
construction. - TBD (\$151M in Bids are at 90%
Design)

Vincent A. Smith

Director, Capital Projects Administration

Capital Projects Administration

180 – Day Look Ahead - Bid Openings

No.	Project ID (ZZ)	Project Name	Architect/Engineer	General Contractor	Scope	Construction Budget	Current Phase	Current Phase Completion Date	Bid Opening Date	NTP for Const.	Construction Duration (Calendar Days)	Const. Substantial Completion Date
1	NPD040	NOPD Firing Range	TBD	TBD	Renovations to the existing NOPD Firing Range that has been out of service since Hurricane Katrina to current codes and standards.	\$2,500,000	5 - Design	22-Aug-20	30-Sep-20	29-Nov-20	180	28-May-21
2	RPP029	Joseph Bartholomew Golf Course Shelters	Mark Design	TBD	Construction of a restroom/shelter for golfers along the golf course.	\$325,000	5 - Design	27-Aug-20	5-Oct-20	4-Dec-20	150	3-May-21
3	NRD262	Audubon Fly Park Improvements	TBD	TBD	Replace light fixtures for Avenger fields at the foot of the levee	\$84,190	6 - Pre-Design	14-Jul-20	28-Oct-20	27-Dec-20	120	26-Apr-21
4	NRD268	Treme Center Improvements - Elevator	TBD	TBD	Installation of a new elevator at the Treme Recreation Center and the installation of new HVAC chiller equipment.	\$300,000	5 - Design	9-Oct-20	8-Nov-20	7-Jan-21	240	4-Sep-21
5	NRD269	Almar Peters Play Spot Equipment (Package #4)	Dana Brown & Associates	TBD	Park improvements that include Play Equipment Replacement at the Almar Peters Play Spot, also to include 2 benches	\$150,000	5 - Design	20-Oct-20	20-Nov-20	19-Jan-21	120	19-May-21
6	PSF019	Algiers Courthouse Exterior Waterproofing (Parking Lot Resurfacing)	N/A	TBD	Resurfacing of the existing parking lot.	\$250,000	6 - Pre-Design	15-Aug-20	27-Nov-20	26-Jan-21	120	26-May-21
7	NRD267	Pratt Playground (Canopy installations at the Gazebo and Existing Play Structure)	Dana Brown & Associates	TBD	The installation of canopies over the existing gazebo and play structure.	\$308,990	5 - Design	23-Oct-20	29-Nov-20	22-Jan-21	120	22-May-21
8	NRD264	Citywide Parks and Playground Improvements (Package #3) Peace Playspot/Rome Play Spot/Sampson Playground	Dana Brown & Associates	TBD	Miscellaneous park improvements that include Peace Playspot Fencing, Rome Play Spot Play Equipment, Sampson Playground Pool Repairs and Basketball Court Refurbishment	\$350,000	5 - Design	27-Oct-20	11-Dec-20	5-Feb-21	150	5-Jul-21
9	NFD071	NOFD Admin HQ (at MTA City Park) - Phase II (Int. Bldg. Renovations)	NANO	TBD	The scope includes renovations to the existing MTA (at City Park) facility to create administrative and training space.	\$3,800,000	5 - Design	31-Oct-20	15-Dec-20	1-Mar-21	222	9-Oct-21
10	NRD266	Gerron Brown Recreation Center (New Play Structure and Basket Ball Court Refurbishment)	Spackman, Mossop & Michaels	TBD	Gerron Brown installation of a new Play Structure with at least 2 benches. Werner Playground basketball court refurbishment	\$308,990	5 - Design	11-Nov-20	27-Dec-20	27-Mar-21	120	25-Jul-21
TOTAL CONSTRUCTION BUDGET:						\$40,835,510						

Capital Projects Administration

180 – Day Look Ahead – A/E Procurement

No.	Project Name	Scope	Total Funding	Current Phase	Begin AE Procurement	Design Duration
1	Sanitation Field Office	Construction of a new field house building	\$412,500	Pre-Design	Sep, 2020	180
2	Skelley Rupp Stadium Repairs	Miscellaneous repairs to bring the ball field back into operation.	\$300,000	Pre-Design	Sep, 2020	180
			\$712,500			

Keith LaGrange

Director, Department of Public Works



Joint SWBNO / DPW Infrastructure (JIRR) Program

Projects Currently in Bid & Award

Project ID	Project Name	Estimated Value	Construction Start
RR004*	RR3 - Bayou St John, Fairgrounds, Seventh Ward Group B (PMOPC)	Greater than \$15M	Q4 2020
RR008	RR3 - Black Pearl Group B (FRC)	Greater than \$10M	Q3 2020
RR010*	RR3 - Broadmoor Group A (PMOPI)	Greater than \$15M	Q4 2020
RR021	RR3 - Central City Group A (FRC)	Greater than \$10M	Q3 2020
RR025	RR3 - City Park Group A (VAR)	Less than \$10M	Q3 2020
RR035	RR3 - East Riverside, Garden District, Irish Channel, St Thomas Group A (PMOI)	Greater than \$10M	Q3 2020
RR043	RR3 - Filmore South Group B (FRC)	Greater than \$5M	Q3 2020
RR085	RR3 - Lakeview North Group C (PMO)	Greater than \$5M	Q3 2020
RR118	RR3 - Marlyville-Fontainebleau Group C (FRC)	Greater than \$10M	Q3 2020
RR131	RR3 - Milneburg Group B (FRC)	Greater than \$10M	Q3 2020
RR140	RR3 - Pontchartrain Park Group A (PMOI)	Greater than \$10M	Q3 2020
RR153	RR3 - Read Blvd West Group C (PMOPC)	Greater than \$10M	Q3 2020

** Asterisk identifies projects that are currently advertising.*

Joint SWBNO / DPW Infrastructure (JIRR) Program

*Projects Currently in Bid & Award **Continued***

Project ID	Project Name	Estimated Value	Construction Start
RR165	RR3 - Bayou St John, Fairgrounds, Seventh Ward Group B (PMOPC)	Greater than \$15M	Q3 2020
RR170	RR3 - Black Pearl Group B (FRC)	Greater than \$10M	Q3 2020
RR181	RR3 - Broadmoor Group A (PMOPI)	Greater than \$15M	Q3 2020
RR183	RR3 - Central City Group A (FRC)	Greater than \$10M	Q3 2020
RR185	RR3 - City Park Group A (VAR)	Less than \$10M	Q3 2020
DPW087	RR3 - East Riverside, Garden District, Irish Channel, St Thomas Group A (PMOI)	Greater than \$10M	Q4 2020
DPW144*	RR3 - Filmore South Group B (FRC)	Greater than \$5M	Q4 2020
DPW213	RR3 - Lakeview North Group C (PMO)	Greater than \$5M	Q3 2020
		Approx. \$205 – 210M	

Joint SWBNO / DPW Infrastructure (JIRR) Program

3rd Quarter 2020 Forecast



Text Questions throughout the presentation to 504.314.6739!

Project ID	Project Name	Estimated Value	Construction Start
RR008	RR3 - Black Pearl Group B (FRC)	Greater than \$10M	Q3 2020
RR021	RR3 - Central City Group A (FRC)	Greater than \$10M	Q3 2020
RR025	RR3 - City Park Group A (VAR)	Greater than \$10M	Q3 2020
RR043	RR3 - Filmore South Group B (FRC)	Greater than \$5M	Q3 2020
RR085	RR3 - Lakeview North Group C (PMO)	Greater than \$5M	Q3 2020
RR118	RR3 - Marlyville-Fontainebleau Group C (FRC)	Greater than \$10M	Q3 2020
RR131	RR3 - Milneburg Group B (FRC)	Greater than \$10M	Q3 2020
RR140	RR3 - Pontchartrain Park Group A (PMOI)	Greater than \$15M	Q3 2020
RR153	RR3 - Read Blvd West Group C (PMOPC)	Greater than \$15M	Q3 2020
RR165	RR3 - St. Bernard Group A (VAR)	Greater than \$5M	Q3 2020
RR181	RR3 - St. Roch South Group B (FRC)	Greater than \$5M	Q3 2020
RR183	RR3 - Treme-Lafitte Group B (FRCPP)	Greater than \$10M	Q3 2020
RR185	RR3 - Uptown, West Riverside Group A (PMOPI)	Greater than \$10M	Q3 2020
RR189	RR3 - Village De L'Est Group C (FRC)	Greater than \$10M	Q3 2020

Joint SWBNO / DPW Infrastructure (JIRR) Program *Continued* 3rd Quarter 2020 Forecast



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Project ID	Project Name	Estimated Value	Construction Start
DPW199	Camp St. (Louisiana - Washington Ave)	Greater than \$100K	Q3 2020
DPW213	Wright Road (Chef Menteur Blvd - Dwyer Rd)	Greater than \$1M	Q3 2020
DPW596	Berkley (Woodland - Sullen)	Greater than \$400K	Q3 2020
DPW643	Bocage Maintenance Improvements	Greater than \$300K	Q3 2020
DPW655	Almonaster - (48" Culverts)	Greater than \$100K	Q3 2020
DPW661	Conti St. (Bourbon-Chartres)	Greater than \$500K	Q3 2020
DPW662	Elysian Fields (St. Claude - N. Peters)	Greater than \$400K	Q3 2020
DPW663	Franklin (St. Claude-N. Peters)	Greater than \$400K	Q3 2020
DPW668	Royal St. (Elysian Fields-Esplanade)	Greater than \$200K	Q3 2020
DPW669	St. Bernard/Claiborne Pervious Parking Lanes	Greater than \$100K	Q3 2020
DPW682	Harrison Ave (Pervious Alleyway Restoration	Greater than \$600K	Q3 2020
		Approx. \$170 - 175M	

Joint SWBNO / DPW Infrastructure (JIRR) Program

2020 Construction and Advertisement Forecast

	# Of Projects Forecasted to Begin Construction	Approx. Cost
Q3 2020	25	\$164M
Q4 2020	31	\$202M
Total	56	\$366M

	# Of Projects Forecasted to Advertise	Approx. Cost
Q3 2020	18	\$138M
Q4 2020	63	\$452M
Total	81	\$590M

Projects: Roadway Restoration for Point Repairs and ADA Ramps

- **New RFQ-** For smaller Engineering Companies creating opportunities
 - **76 potential FEMA projects** - Ranging from \$200,000 - \$5 million these include the Scoping(inspection and quantifying), Design(Plans and Specs, Bid Documents) and Construction Management
 - Roadway, Sidewalk, and Driveway Repairs related to previously completed waterline point repairs.



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Mary Kincaid
Program Manager, Green
Infrastructure



Hazard Mitigation Projects

Excavation, embankment, storm water drainage improvements, concrete and asphalt roadway reconstruction, grading

Project Name	Construction Start	Estimated Value
Mirabeau Water Garden	Q3 2020	\$13.3M
Lakeview City Park	Q1 2021	\$18.8M
Oak Park	Q3 2020	\$1.8M
DPS 01 Broadmoor	Q3 2020	45M*
Bayou St John – St. Roch	Q3 2020	\$8.12M
Total		Approx. \$87M

** Will be de-bundled*



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Gentilly Resilience District Projects

Excavation, storm water drainage improvements, asphalt and concrete roadway reconstruction, grading, tree installation

Project ID	Project Name	Construction Start	Estimated Value
	Mirabeau Water Garden	Q1 2021	\$10M
	St. Anthony Green Streets	Q3 2020	\$16M *
	St. Bernard Campus	Q3 2020	\$8.2M *
	Milne Campus	Q1 2021	\$6M
	Blue & Green Corridors	Q3 2020	\$38M *
	Dillard Wetlands	Q1 2021	\$10M
	Pontilly Dwyer Canal	Q4 2020	\$3M
Total			Approx. \$91M

*** Will be de-bundled**



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Ellen Lee
Director, Office of
Community &
Economic Development



Department's Mission & Vision

Office of Workforce Development

Mission Statement

The mission of the Office of Workforce Development is to reduce poverty, increase wealth, strengthen families, improve the quality of life, and enhance the competitiveness of businesses by responsively leveraging limited public resources.

Vision Statement

The vision of the Office of Workforce Development is to build a strong and collaborative workforce development system that meets the needs of New Orleans' businesses and job seekers thereby creating a healthy, sustainable economy.



Office of Workforce Development

JOB1 Services

<u>Adult Services</u>	<u>Youth Services</u>	<u>Employer Services</u>
<ul style="list-style-type: none"> ▪ Career planning and assessments ▪ Job search assistance ▪ Job search workshops ▪ Labor market information ▪ Occupational skills training ▪ On-the-Job training ▪ Work readiness training ▪ Supportive services ▪ Entrepreneurial training ▪ Adult education services ▪ Follow-up services ▪ Financial Literacy ▪ Access to computers, fax machines, and copiers for job search activities 	<ul style="list-style-type: none"> ▪ Tutoring ▪ Alternative Secondary School ▪ Paid and unpaid work experience ▪ Occupational skill training ▪ Leadership development opportunities ▪ Career planning and assessments ▪ Supportive services ▪ Adult mentoring ▪ Follow-up services ▪ Comprehensive guidance and counseling ▪ Financial literacy education ▪ Entrepreneurial skills training ▪ Labor market and employment information ▪ Preparation for and transition to postsecondary education and training ▪ Access to computers, fax machines, and copiers for job search activities 	<ul style="list-style-type: none"> ▪ Access to qualified applicants ▪ Posting of jobs ▪ Applicant pre-screening ▪ On-the-Job Training ▪ Customized training ▪ Labor market training ▪ Labor market information ▪ Information on training grants and tax credits ▪ Assist with targeted recruiting events ▪ Access to interview space

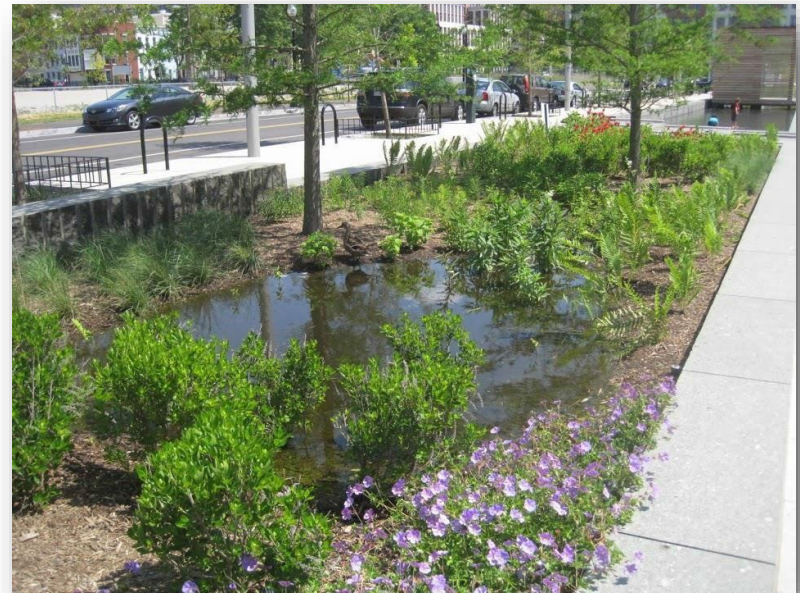
Workforce Development Training Program

Overview



Text Questions throughout the presentation to 504.314.6739!

- The City of New Orleans has allocated \$3 million of the National Disaster Resilience (NDR) funding to implement a workforce training program that will provide workers with the skills and certifications needed to participate in Green Infrastructure (GI) projects.
- The City is collaborating with the Water Environment Federation to develop a National Green Infrastructure Certificate Program.
- The workforce training program will consist of technical skills training, work experience, and job placement assistance.



Workforce Development Training Program

Outcomes

- Train 125-250 unemployed and underemployed individuals in the National Green Infrastructure Certificate Program
- Coordinate pipeline for careers in green infrastructure
- Provide Contractors with the skilled workforce needed to participate in City funded GI projects



Workforce Development Training Program

Timeline

- 2nd Quarter 2020 – Program Design and Coordination
- 3rd Quarter 2020 – Complete Procurement of Program Operator
- 3rd Quarter 2020 – Launch Green Infrastructure Training Program



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Natasha Ramsey

Supplier Diversity

DBE Goal - 35%



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- Proposers are required to provide evidence of attainment of the DBE goal through verifiable commitments to DBE firms as detailed on the DBE Compliance Form-1.
- All firms listed on DBE Compliance Form-1 must be utilized on the project.
- Good Faith Efforts (GFE) are required to be made and demonstrated on all applicable City of New Orleans contracts. If you have not attained the DBE goal, you are required to complete and submit DBE Compliance Form-2 along with supporting documentation.

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Counting DBE Participation

The screenshot shows the City of New Orleans Supplier Diversity Directory webpage. The header includes the City of New Orleans logo and Mayor LaToya Cantrell's name. A search bar is present. The main navigation menu includes Home, Services & Info, Government, NOLA 311, Departments, Calendar, and More Menu. The breadcrumb trail is Home » Economic Development » Supplier Diversity » Directory. The page title is "Economic Development". The main content area is titled "DBE DIRECTORY" and contains the following text: "Only firms identified from one of the following agencies' lists of certified firms are counted toward the DBE participation goal. Recently certified firms should allow 30 calendar days upon approval to appear in the DBE directory." Below this text are two bullet points: "City of New Orleans' SLDDBE Directory" and "Primes may also locate firms certified as DBE through the Louisiana Unified Certification Program (LAUCP)". A "Contact Us" sidebar on the right provides the address: 1340 Poydras Street, Suite 1800, New Orleans, LA 70112, phone number (504) 658-4200, and email address supplierdiversity@nola.gov. A left sidebar contains a list of links: Economic Development, Why Choose New Orleans?, Guide to Doing Business in New Orleans, Business Services, Workforce Development, Supplier Diversity, DBE Opportunities, Certification, and Complaints.

- DBE firm's must be certified with either:
 - SLDBE Program
 - LAUCP DBE
- DBEs must be certified in their respective listed scopes of work
- Both directories are linked to the OSD webpage at: www.nola.gov/economic-development/supplier-diversity/directory

Counting DBE Participation

DBE as Prime

- A DBE can be a Prime (Bidder/Proposer) and count as 100 percent of the DBE goal, provided that the Prime DBE has met the contract goal and has committed to performing 30% that portion of the work with his own forces.

DBE Goods & Supplies

- DBE Manufacturers of materials may be counted toward 100% of their contract amount. DBE Suppliers may be counted toward 60% of their contract amount.

Counting DBE Participation

Commercially Useful Function (CUF)

In determining whether a DBE certified firm is performing a commercially useful function, factors including but not limited to the following shall be considered:

- Whether the firm has the skill and expertise to perform the work for which it is being utilized and possesses all necessary licenses;
- Whether the firm is in the business of performing, managing, or supervising the work for which it has been certified and is being utilized; and
- Whether it is performing a real and actual service that is a distinct and verifiable element of the work called for in the contract.

DBE Compliance and Reporting

- The Office of Supplier Diversity's Compliance Team is charged with monitoring and reporting DBE participation on City contracts to ensure DBE firms get their share of procurement opportunities.
- The B2Gnow Compliance Monitoring system is used for reporting DBE participation and compliance reports are required from each contractor and subcontractor on a monthly basis.
- Compliance Officers conduct announced & unannounced site visits to monitor contract compliance in the field.

Office of Supplier Diversity

Compliance Team

Natasha Ramsey
Compliance Officer

504-658-4206
naramsey@nola.gov

Matthew Cullinen
Compliance Officer

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Latoya Martin
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Andrea Brown
Compliance Officer

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Monique Bourgeois
Compliance Officer

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Julien Meyer

Chief Procurement Officer

Why BRASS?

BRASS is the City's new Enterprise Resource Planning (ERP) system and replaces Great Plains as the City's General Ledger

- BRASS replaces four legacy systems – BuySpeed (requisitions and purchase orders), ECMS (contracts), AFIN (grants and capital), and Great Plains (GL, reporting) with a single system that contains and processes all financial transactions.
- Going forward, all new bids or solicitations, contracts, and all purchases will be initiated and processed within BRASS.



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Transition to BRASS

With the transition to a new system, there are a number of change management issues associated with the implementation of new business processes

Significant business process changes

- Invoices are now submitted directly by the vendor into BRASS via the Supplier Portal, rather than to departments;
- Service contracts and purchase orders must be approved and released before they can be invoiced against; and
- All payments are being scheduled for payment on a 'net 30' schedule based on contract terms, meaning that payment will not be made until 30 days have elapsed from the invoice date. Thereby maximizing the City's cash management ability.



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BRASS - Direct Deposit Electronic Payment Program

- Receive payments electronically via ACH.
- Support efforts to become a more efficient and effective government, deliver enhanced services and timely payments, and provide for a sustainable environment.
- Prospective suppliers? Enroll when you register for the first time.
- Registered Already? Enroll by updating your bank information.



Request for Proposal/Qualifications

What you should look for in an RFP/RFQ?

- Anticipate timetable.
- Technical criteria.
- Designated Purchasing Official.
- Submission requirements.
- Needed services.
- Insurance requirements.
- Terms and conditions.
- Affidavits
- Required attachments for proposal.



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Invitation to Bid (ITB)

What you should look for in an ITB?

- Submission deadline (bid and post-bid).
- Submission requirements (bid and post-bid).
- Designated Purchasing Official.
- Specifications.
- Insurance requirements.
- Affidavit and other forms.
- Terms and conditions.



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Procurement Tips for Prime Contractors

- Read the solicitation in its entirety.
- Contact the Designated Purchasing Official only.
- Check the Supplier Portal periodically.
- Take advantage of the question and answer period.
- Research prior contract.
- Provide complete answers and descriptions.
- Review the solicitation and your proposal before submitting it to the City.
- Submit your proposal on time.



Procurement Tips for Subcontractors

- Check the Supplier Portal for the list of notified bidders/respondents.
- Monitor the Supplier Portal for addenda.
- Monitor the City calendar for meeting(s).
- Attend the virtual or in-person meeting(s).
- Visit the Bureau of Purchasing's webpage for score sheets and/or bid tabulations.
- Check the Supplier Portal for awarded contract.



BRASS Is Now Your Portal To

- Monitor opened sourcing events (solicitations);
- Respond to sourcing events;
- Locate the details of the purchase order or the agreement issued by the City;
- Submit your invoice against a purchase order or an agreement; and/or
- Submit your invoice if you DO NOT have a purchase order or an agreement with the City.



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Questions

City of New Orleans



WE'RE ALL IN THIS TOGETHER!



**DO YOUR PART TO STOP THE SPREAD
& REOPEN OUR SCHOOLS
#MASKUPNOLA**

Thank You for Participating

Today's Slide Presentation is Posted at roadwork.nola.gov

Next Quarterly Industry Day – November 2020