



Small Business Industry Day Teleconference

City of New Orleans

April 23, 2020



*Text Questions throughout the
presentation to 504.314.6739!*

Agenda



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- Welcome from LaToya Cantrell, Mayor, City of New Orleans
- Welcome from Ramsey Green, Deputy CAO for Infrastructure & Chief Resilience Officer
- Teleconference Overview, Sarah Porteous, Director of Special Projects & Strategic Engagement
- Program Overview & Project / RFPs Scheduled - Joe Threat, Project Delivery Unit Manager
- Upcoming Building Projects – Vincent A. Smith, Director of Capital Projects
- Upcoming Road Work - Keith LaGrange, Director of Public Works
- Upcoming HMGP & NDR Projects, Mary Kincaid, Program Manager, Green Infrastructure & Sustainability
- Workforce Development, Ellen Lee, Director of Community & Economic Development
- Supplier Diversity – Natasha Ramsey, Supplier Diversity
- BRASS Updates - Norman White, Director of Finance
- Question and Answer Session

Mayor LaToya Cantrell

City of New Orleans

Ramsey Green

Deputy CAO for Infrastructure

Construction During COVID-19

- The construction industry has been deemed to be “essential” under both the City and State “Stay at Home” orders.
- Businesses and projects related to construction, infrastructure, and maintenance may continue to operate, and employees may continue to commute to and from work.
- This includes all construction sites, both large and small, industrial, commercial, and residential.



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Safety Guidelines for Contractors During COVID-19



- Single point of entry into the jobsite and check-in/check-out of all workers.
- Temperature scan upon entry and anyone exhibiting signs of illness not allowed on site.
- Thorough daily cleaning of work areas. Wipe down of surfaces and frequently touched items.
- Handwashing stations provided with mandated proper handwashing at intervals throughout the day.
- No interactions with more than 10 people and maintaining at least 6 feet space between workers.
- Educational literature posted in multiple languages, along with daily training on appropriate conduct.
- Immediate reporting of any cases of known COVID-19.
- All progress meetings will continue as virtual meetings.



Joe Threat

Manager, Project Delivery Unit



Purpose



Text Questions throughout the presentation to 504.314.6739!

- Partner with Business Community to support spending of estimated ~**\$1.5 B** in Federal funding:
 - ✓ \$1.3B FEMA
 - ✓ \$84M HMGP
 - ✓ \$121M HUD Gentilly Resilience District
- Provide all businesses a “Fair Shake”
- Provide opportunities for DBEs and Small Businesses in the **\$20K to \$5M** Threshold to bid as prime contractors
- “Industry Day” events will continue quarterly to provide regular project updates (Webinars during COVID-19 response)
- Improve Vendor Relationships and Contract Support to continue working
- Updates on BRASS

Projects/RFPs Scheduled

- **Staff Augmentation Support:** Various tasks supporting Federal Grant program and other City of New Orleans support. **The contract amount for these services will remain below \$5M**
 - ✓ To be re-advertised April 2020; award June 2020
- Renovations to 9th and 10th Floor VA Building. **Construction value \$3-6M.**
 - ✓ In Design, to be advertised for construction in 2020
- **Infrastructure Group/JIRR:** 81 Projects for Design for Water Point Repairs for FEMA work. Design and Construction Management. **Total value \$16.6M.**
 - ✓ New Design RFQ is currently advertised to support this \$16.6M and 81 project work



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Projects/RFPs Scheduled

- **Emergency Management Support (NOHSEP) Various amounts \$5M and below** – TBD
- **National Disaster Resilience Grant** (PDU – Sustainable Infrastructure) Several Green Infrastructure, design, landscaping and construction. TBD (\$77M in RFPs are at 90% Design)
- **Grounds Maintenance for 6 Cemeteries** (Property Management) Below 100K – To be advertised in next 30 days; likely no bond requirement)

Vincent A. Smith

Director, Capital Projects Administration



Capital Projects Administration

180 – Day Look Ahead - Bid Openings - \$24.8 million

No.	Project Name	Architect/Engineer	Scope	Construction Budget	Bid Opening Date	NTP for Const.	Estimated Project Duration (Days)
1	Desire/Florida Multi-Service Center & Helen Levy Clinic	Mathes Brierre Architects, APC	Design and construction of an 11,000 square foot multi-service facility.	\$5,500,000	25-Jun-20	24-Aug-20	365
2	NOFD Admin HQ (at MTA City Park) - Phase I (Site Work)	NANO	The scope includes the design for a 20k sq. ft. NOFD Headquarters, training academy and warehouse space at the existing MTA City Park facility in 2 phases	\$809,686	27-May-20	26-Jul-20	180
3	Village de L'Est Playground Phase II - Community Building & Park Improvements	Holly & Smith Architects	Construction of a new 1,860 SF multi-purpose building (conference room, concession/break room, storage, women/men/family restrooms and an office), site grading in relation to the building construction, and new playground including concrete slab, equipment and safety surface.	\$1,592,417	27-May-20	26-Jul-20	330
4	Nix Library ADA Improvements - Phase II	Volume Zero Architects	Renovations to the entrance of the Nix Library to accommodate an ADA wheelchair lift.	\$500,000	06-Jun-20	05-Aug-20	180
5	NOPD 1st District - Hazard Mitigation	Linfield Hunter & Junius, Inc.	Upgrades to the exterior structural of the building that includes the replacement of the roof, existing doors and windows to meet current hurricane wind resistance standards.	\$264,000	06-Jul-20	04-Sep-20	300
6	Municipal Traffic Court - Interior Renovations (V.A. Build out)	Vergus Rome Architects	Renovations to 60,000 sq. ft. of the first floor of the old V.A. Hospital to create a temporary Municipal & Traffic Court building to relocate the courts for the renovation of the main Municipal and Traffic Court Building.	\$3,300,000	1-May-20	01-Aug-20	180
7	George Washington Carver Playground Improvements	The Rome Office	Concession Building renovations, Remove and replace playground equipment and miscellaneous park improvements. Including new field	\$525,000	28-May-20	23-Jul-20	120
8	NOPD Fourth District Police Station	Holly & Smith Architects	Construction of a new 17,000 SF Police Station in Algiers. New furniture for the station, and a shared courtyard with lighting and seating between the Police Station and Fire Station	\$6,773,540	03-Jun-20	30-Jul-20	419

Capital Projects Administration

180 – Day Look Ahead - Bid Openings - \$24.8 million

No.	Project Name	Architect/Engineer	Scope	Construction Budget	Bid Opening Date	NTP for Const.	Estimated Project Duration (Days)
9	Algiers Courthouse Exterior Waterproofing (Parking Lot Re-surfacing)	Linfield Hunter Junius	Re paving of the Algiers Courthouse Parking Lot.	\$280,000	20-Jun-20	13-Aug-20	120
10	Almonaster Auto Pound Demo & Pre-Fab Construction	Julien Engineering & Consulting, Inc.	Demolition and installation of new pre-fabricated building	\$450,000	03-Aug-20	28-Sep-20	180
11	Municipal Yacht Harbor Fishing Pier & Public Restrooms	Sizeler Thompson Brown Architects	Replacement and relocation of a new fishing pier facility incorporating public restrooms. The project will include site improvements for improved acces and curb appeal.	\$1,841,720	03-Aug-20	28-Sep-20	225
12	Joseph Bartholomew Golf Course Shelters	Mark Design	Construction of a restroom/shelter for golfers along the golf course.	\$325,000	17-Sep-20	20-Dec-20	150
13	Almar Peters Play Spot Equipment (Package #4)	Dana Brown & Associates	Park improvements that include Play Equipment Replacement at the Almar Peters Play Spot, also to include 2 benches	\$150,000	26-Sep-20	27-Nov-20	180
14	NOPD Firing Range	NANO	Renovations to the existing NOPD Firing Range to bring the facility back into service.	\$2,500,000	05-Oct-20	28-Nov-20	180
				24,811,363			



Capital Projects Administration

180 – Day Look Ahead – A/E Procurement \$4.5 million

No.	Project Name	Scope	Construction Budget	Current Phase	Start Design	Finish Design	Estimated Design Duration (Days)
1	Behrman Pool Renovations	Installation of a new pool inlay/tub; New pool deck; New pool storage area; New pool piping and equipment. Install new pool splash pad (if in budget). Construction of a pool enclosure with roof and possibly wall retractability. Repairs and/or renovations to the existing mens and womens lockers/restrooms.	\$3,250,000	Pre-Design	05-Jul-20	01-Jan-21	180
2	NOFD Communications Building (FEMA Repairs)	Renovations to the building to provide additional storage space.	\$573,521	Pre-Design	18-Jul-20	15-Nov-20	120
3	Sanitation Field Office	Construction of a new field house building	\$412,500	Pre-Design	30-Jul-20	27-Nov-20	120
			\$ 4,236,021				



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Keith LaGrange

Director, Department of Public Works

Joint SWBNO / DPW Infrastructure (JIRR) Program

Projects Currently Advertising

Project ID	Project Name	Estimated Value	Construction Start
RR025	RR3 – City Park Group A (VAR)	Greater than \$10M	Summer 2020
RR043	RR3 – Filmore South Group B (FRC)	Greater than \$5M	Summer 2020
RR085	RR3 – Lakeview North Group C)	Greater than \$5M	Summer 2020
RR182	RR3 - Treme-Lafitte Group A (INC)	Greater than \$5M	Summer 2020
Total		Approx. \$25 - 30M	

**8 additional projects, with an estimated value of \$75 -80M, are currently being processed for advertisement.*



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Joint SWBNO / DPW Infrastructure (JIRR) Program & Bond Projects

2nd Quarter 2020 Forecast

Project ID	Project Name	Estimated Value	Construction Start
RR001	RR3 - Audubon Group A (PMOPI)	Greater than \$10M	Q2 2020
RR004	RR3 - Bayou St John, Fairgrounds, Seventh Ward Group B (PMOPC)	Greater than \$15M	Q2 2020
RR009	RR3 - Black Pearl, East Carrollton Group A (PMOPI)	Greater than \$15M	Q2 2020
RR010	RR3 - Broadmoor Group A (PMOPI)	Greater than \$15M	Q2 2020
RR072	RR3 - Lake Terrace & Oaks Group D (FRC)	Less than \$5M	Q2 2020
RR073	RR3 - Lake Vista Group A (PMOPI)	Greater than \$5M	Q2 2020
RR104	RR3 - LNW Northeast Group B (FRCP)	Greater than \$10M	Q2 2020
RR112	RR3 - LNW South Group A (PMOI)	Greater than \$5M	Q2 2020
RR118	RR3 - Marlyville-Fontainebleau Group C (FRC)	Greater than \$10M	Q2 2020
RR130	RR3 - Milneburg Group A (PMOPI)	Greater than \$15M	Q2 2020
RR131	RR3 - Milneburg Group B (FRC)	Greater than \$10M	Q2 2020
RR140	RR3 - Pontchartrain Park Group A (PMOI)	Greater than \$10M	Q2 2020

Joint SWBNO / DPW Infrastructure (JIRR) Program & Bond Projects *Continued*

2nd Quarter 2020 Forecast

Project ID	Project Name	Estimated Value	Construction Start
RR153	RR3 - Read Blvd West Group C (PMOPC)	Greater than \$10M	Q2 2020
RR165	RR3 - St. Bernard Group A (VAR)	Less than \$5M	Q2 2020
RR181	RR3 - St. Roch South Group B (FRC)	Greater than \$10M	Q2 2020
RR185	RR3 – Uptown, West Riverside Group A (PMOPI)	Greater than \$10M	Q2 2020
RR186	RR3 - Viavant-Lake Catherine Group C (FRC)	Greater \$5M	Q2 2020
DPW608	General Meyer (Ernest - Bacchus)	Greater than \$70K	Q2 2020
DPW626	Hollygrove Greenline Trail	Greater than \$100K	Q2 2020
DPW632	Village De L'Est Healthy Community Trail	Greater than \$75K	Q2 2020
DPW643	Bocage Maintenance Improvements	Greater than \$375K	Q2 2020
DPW648	Notre Dame St. (Tchoupitoulas - Magazine)	Greater than \$200K	Q2 2020
DPW655	Almonaster - (48" Culverts)	Greater than \$100K	Q2 2020
DPW658	Aurora South (Maintenance- Westbank)	Greater than \$600K	Q2 2020
DPW659	Basin St. (N. Villere-Claiborne)	Greater than \$1M	Q2 2020
DPW660	Claiborne Tow Yard	Greater than \$575K	Q2 2020
DPW662	Elysian Fields (St. Claude - N. Peters)	Greater than \$5M	Q2 2020
DPW663	Franklin (St. Claude-N. Peters)	Greater than \$500K	Q2 2020
DPW668	Royal St. (Elysian Fields-Esplanade)	Greater than \$200K	Q2 2020
DPW669	St. Bernard/Claiborne Pervious Parking Lanes	Greater than \$1M	Q2 2020
		Approx. \$200 - 208M	

Joint SWBNO / DPW Infrastructure (JIRR) Program & Bond Projects

2020 Construction Forecast

	# Of Projects Forecasted to Begin Construction	Approximately Construction Cost
Q1 2020	18	\$123M
Q2 2020	23	\$200M
Q3 2020	25	\$168M
Q4 2020	19	\$98M
Total	85	\$588M



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Mary Kincaid
Program Manager, Green
Infrastructure



Hazard Mitigation Projects

Excavation, embankment, storm water drainage improvements, concrete and asphalt roadway reconstruction, grading

Project Name	Construction Start	Estimated Value
Mirabeau Water Garden	Q2 2020	\$13.3M
Lakeview City Park	Q1 2021	\$18.8M
Oak Park	Q2 2020	\$1.8M
DPS 01 Broadmoor	Q3 2020	45M*
Bayou St John – St. Roch	Q2 2020	\$8.12M
Total		Approx. \$87M

** Will be de-bundled*



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Gentilly Resilience District Projects

Excavation, storm water drainage improvements, asphalt and concrete roadway reconstruction, grading, tree installation

Project ID	Project Name	Construction Start	Estimated Value
	Mirabeau Water Garden	Q1 2021	\$10M
	St. Anthony Green Streets	Q3 2020	\$16M *
	St. Bernard Campus	Q2 2020	\$8.2M *
	Milne Campus	Q1 2021	\$6M
	Blue & Green Corridors	Q2 2020	\$38M *
	Dillard Wetlands	Q3 2020	\$10M
	Pontilly Dwyer Canal	Q3 2020	\$3M
Total			Approx. \$91M

*** Will be de-bundled**



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Ellen Lee

**Director, Office of Community
Development**



Department's Mission & Vision

Office of Workforce Development

Mission Statement

The mission of the Office of Workforce Development is to reduce poverty, increase wealth, strengthen families, improve the quality of life, and enhance the competitiveness of businesses by responsively leveraging limited public resources.

Vision Statement

The vision of the Office of Workforce Development is to build a strong and collaborative workforce development system that meets the needs of New Orleans' businesses and job seekers thereby creating a healthy, sustainable economy.



Office of Workforce Development

JOB1 Services

<u>Adult Services</u>	<u>Youth Services</u>	<u>Employer Services</u>
<ul style="list-style-type: none"> ▪ Career planning and assessments ▪ Job search assistance ▪ Job search workshops ▪ Labor market information ▪ Occupational skills training ▪ On-the-Job training ▪ Work readiness training ▪ Supportive services ▪ Entrepreneurial training ▪ Adult education services ▪ Follow-up services ▪ Financial Literacy ▪ Access to computers, fax machines, and copiers for job search activities 	<ul style="list-style-type: none"> ▪ Tutoring ▪ Alternative Secondary School ▪ Paid and unpaid work experience ▪ Occupational skill training ▪ Leadership development opportunities ▪ Career planning and assessments ▪ Supportive services ▪ Adult mentoring ▪ Follow-up services ▪ Comprehensive guidance and counseling ▪ Financial literacy education ▪ Entrepreneurial skills training ▪ Labor market and employment information ▪ Preparation for and transition to postsecondary education and training ▪ Access to computers, fax machines, and copiers for job search activities 	<ul style="list-style-type: none"> ▪ Access to qualified applicants ▪ Posting of jobs ▪ Applicant pre-screening ▪ On-the-Job Training ▪ Customized training ▪ Labor market training ▪ Labor market information ▪ Information on training grants and tax credits ▪ Assist with targeted recruiting events ▪ Access to interview space

Workforce Development Training Program

Overview

- The City of New Orleans has allocated \$3 million of the National Disaster Resilience (NDR) funding to implement a workforce training program that will provide workers with the skills and certifications needed to participate in Green Infrastructure (GI) projects.
- The City is collaborating with the Water Environment Federation to develop a National Green Infrastructure Certificate Program.
- The workforce training program will consist of technical skills training, work experience, and job placement assistance.



Workforce Development Training Program

Outcomes

- Train 125-250 unemployed and underemployed individuals in the National Green Infrastructure Certificate Program
- Coordinate pipeline for careers in green infrastructure
- Provide Contractors with the skilled workforce needed to participate in City funded GI projects



Workforce Development Training Program

Timeline

- 2nd Quarter 2020 – Program Design and Coordination
- 2nd Quarter 2020 – Complete Procurement of Program Operator
- 3rd Quarter 2020 – Launch Green Infrastructure Training Program



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Natasha Ramsey

Supplier Diversity



DBE Goal - 35%



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- Proposers are required to provide evidence of attainment of the DBE goal through verifiable commitments to DBE firms as detailed on the DBE Compliance Form-1.
- All firms listed on DBE Compliance Form-1 must be utilized on the project.
- Good Faith Efforts (GFE) are required to be made and demonstrated on all applicable City of New Orleans contracts. If you have not attained the DBE goal, you are required to complete and submit DBE Compliance Form-2 along with supporting documentation.

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Counting DBE Participation

The screenshot shows the City of New Orleans Supplier Diversity Directory webpage. The header includes the City of New Orleans logo and Mayor LaToya Cantrell's name. A search bar is present. The main navigation menu includes Home, Services & Info, Government, NOLA 311, Departments, Calendar, and More Menu. The breadcrumb trail reads: Home » Economic Development » Supplier Diversity » Directory. The page title is "Economic Development". The main content area is titled "DBE DIRECTORY" and contains the following text: "Only firms identified from one of the following agencies' lists of certified firms are counted toward the DBE participation goal. Recently certified firms should allow 30 calendar days upon approval to appear in the DBE directory." Below this text are two bullet points: "City of New Orleans' SLDDBE Directory" and "Primes may also locate firms certified as DBE through the Louisiana Unified Certification Program (LAUCP)". A "Contact Us" sidebar on the right provides the address: 1340 Poydras Street, Suite 1800, New Orleans, LA 70112, phone number (504) 658-4200, and email supplierdiversity@nola.gov. A left sidebar contains a list of links: Economic Development, Why Choose New Orleans?, Guide to Doing Business in New Orleans, Business Services, Workforce Development, Supplier Diversity, DBE Opportunities, Certification, and Complaints.

- DBE firm's must be certified with either:
 - SLDBE Program
 - LAUCP DBE
- DBEs must be certified in their respective listed scopes of work
- Both directories are linked to the OSD webpage at: www.nola.gov/economic-development/supplier-diversity/directory

Counting DBE Participation

DBE as Prime

- A DBE can be a Prime (Bidder/Proposer) and count as 100 percent of the DBE goal, provided that the Prime DBE has met the contract goal and has committed to performing 30% that portion of the work with his own forces.

DBE Goods & Supplies

- DBE Manufacturers of materials may be counted toward 100% of their contract amount. DBE Suppliers may be counted toward 60% of their contract amount.

Counting DBE Participation

Commercially Useful Function (CUF)

In determining whether a DBE certified firm is performing a commercially useful function, factors including but not limited to the following shall be considered:

- Whether the firm has the skill and expertise to perform the work for which it is being utilized and possesses all necessary licenses;
- Whether the firm is in the business of performing, managing, or supervising the work for which it has been certified and is being utilized; and
- Whether it is performing a real and actual service that is a distinct and verifiable element of the work called for in the contract.

DBE Compliance and Reporting

- The Office of Supplier Diversity's Compliance Team is charged with monitoring and reporting DBE participation on City contracts to ensure DBE firms get their share of procurement opportunities.
- The B2Gnow Compliance Monitoring system is used for reporting DBE participation and compliance reports are required from each contractor and subcontractor on a monthly basis.
- Compliance Officers conduct announced & unannounced site visits to monitor contract compliance in the field.

Office of Supplier Diversity

Compliance Team

Natasha Ramsey
Compliance Officer

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Matthew Cullinen
Compliance Officer

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Latoya Martin
Compliance Officer

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Andrea Brown
Compliance Officer

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Monique Bourgeois
Compliance Officer

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Norman White

Director, Finance Department

Why BRASS?

BRASS is the City's new Enterprise Resource Planning (ERP) system and replaces Great Plains as the City's General Ledger

- BRASS replaces four legacy systems – BuySpeed (requisitions and purchase orders), ECMS (contracts), AFIN (grants and capital), and Great Plains (GL, reporting) with a single system that contains and processes all financial transactions.
- Going forward, all new bids or solicitations, contracts, and all purchases will be initiated and processed within BRASS.



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Transition to BRASS

With the transition to a new system, there are a number of change management issues associated with the implementation of new business processes

Significant business process changes

- Invoices are now submitted directly by the vendor into BRASS via the Supplier Portal, rather than to departments;
- Purchase orders must be approved and released before they can be invoiced against; and
- All payments are being scheduled for payment on a 'net 30' schedule based on contract terms, meaning that payment will not be made until 30 days have elapsed from the invoice date. Thereby maximizing the City's cash management ability.



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Resolving Identified Issues

We have identified internal and external issues with the transition from the legacy systems to BRASS that we are working to address

- Registering vendors and invoice submission:
 - City vendors must now be registered in the BRASS supplier portal to receive solicitation information, obtain POs, and submit invoices.
 - Several vendors experienced difficulty making the transition from their legacy registration to BRASS registration, but **5,000+** vendors are now fully registered within BRASS.
 - The City has published detailed guides on registration and submission of invoices, which can be found at <https://nola.gov/purchasing/brass/>.



BRASS Has Been Live

On June 28, 2019, BRASS went live and our legacy financial systems ceased processing new information

- Since launching in June, BRASS has:
 - Registered **5,000+** vendors
 - Impacted City website traffic with **15,000+** unique visits to the Bureau of Purchasing website and **18,000+** unique visits to the Supplier Portal
 - Processed **11,500+** requisitions and **16,600+** purchase orders



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BRASS Offers A New Opportunity

At the same time of launching BRASS, the City established a new procurement method named “Invitation to Quote”

- An Invitation to Quote (ITQ) is a method to seek public competition for purchases valued between \$1,000.01 and \$19,999.
- The ITQ process applies to the purchase of movables and non-professional services.
- This is an informal and simplified procedure with a very short advertising period (5 days), which results in the issuance of a purchase order to the lowest bidder.



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BRASS Is Now Your Portal To

- Monitor opened sourcing events (solicitations);
- Respond to sourcing events;
- Locate the details of the purchase order or the agreement issued by the City;
- Submit your invoice against a purchase order or an agreement; and/or
- Submit your invoice if you DO NOT have a purchase order or an agreement with the City;



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Questions

City of New Orleans

Thank You for Participating

*Today's Slide Presentation is Posted at
roadwork.nola.gov*

Next Quarterly Industry Day – July 2020

**STAY
HOME**

SAVE LIVES



Stay home except for essential needs.

